

VENDOR RULES OF OPERATION

THE RULES ARE ENFORCED AS FOLLOWS:

1st Rule Violation - Verbal / Phone Warning on File

2nd and 3rd Rule Violation - \$50 Fine for Each Violation

4th Rule Violation - Suspension (2-4 Sundays) or Loss of Selling Privileges**

EMPLOYEES AND FRIENDS

If you have an employee helping you with your booth, please make sure they are aware of all rules and guidelines; especially if they are operating a vehicle on behalf of your company.

Give their name to the attendant at the admission gate so they do not have to pay to enter.

LATE ARRIVAL

If a vendor has not checked in by 7:30AM, they are considered a no-show and their space will be available for MTP staff to sell to vendors waiting in the stand by line.

If you arrive after 7:30AM and before 8:45AM, check to see if your space is still available at the gate you would normally enter for your space. If it is not available, you may still be able to receive a space through the stand by process if you have pre-paid for your space.

** Severity of violation and vendor's relationship to the market are taken into consideration.

The following rules were formed to organize the market according to the requirements on our site permit with LAUSD.

1. Vendors in a 10x10 or 10x20 space must first unload their vehicle, park in a vendor parking area on-campus, and then begin setting up merchandise upon return from parking. Vendors are allowed a maximum of one vehicle at a time inside of the market during set-up and take-down. **On-Campus parking can accommodate one vehicle per booth.**
2. Vendors in 20x20's are allowed a maximum of 1 vehicle parked inside of the space.
3. Customer parking is a priority. All vendors and their employees must park their vehicles in vendor parking on campus, or leave one vehicle in their 20X20 space. No Street Parking.
4. No vendor vehicles allowed in the aisles of the market after 8:55AM.
5. All vendors must set up within designated space lines painted by MTP staff.
6. No drug paraphernalia, weapons, replicas, adult material, food or drinks may be sold. The sale of counterfeit or stolen goods and the sale or use of drugs is prohibited and is subject to loss of selling privileges, arrest and prosecution.
No Drugs or Alcohol are allowed on Campus.
7. An adult must supervise any children under 13. If you bring a pet, it must be crated while in your booth and leashed while walked. Do not bring unsocialized animals to the market.
8. All trash, equipment and merchandise must be picked up from your vendor space and disposed of before leaving the market on time.
9. All vendors must be out of the market before 7PM. Vendors in the Food Court (R-Section) and G-Section Areas must be out by 6:45PM.
10. The market closes promptly at 5PM. No customers are allowed in vendor booths after 5PM. No Sales are allowed after 5PM.
11. No vehicle engines may be on & no vehicle may move once the market has opened to the public. *(This is a Fire Department Rule.)*
12. Vendors may not conduct sales after 5PM. Vendors must "close" their booth at 5PM.

